

WYOMISSING AREA SCHOOL DISTRICT 2014-4775

Minutes June 16, 2014

The regular meeting with committee reports of the Board of School Directors convened at 6:03 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board Vice President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Davis, Mrs. McAvoy, Mr. Painter, Mr. Portner, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Board Member Absent

Mrs. Butera and Mr. Heinly

Administrative Staff Present:

Mrs. Vicente, Mr. Stem, Mr. Boyer, Dr. Babb, Mr. Griscom, Dr. Jones, Mrs. Lengle and Mr. Murray.

Attendees:

Becca Gregg, Reading Eagle, Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

Mrs. Davis announced that an Executive Session was held at 5:15 p.m. before the meeting to discuss personnel items. No action was taken.

The following meeting schedules and locations were announced.

- School Board Business Meeting – June 23, 2014, 6:00 p.m.
 - Technology Committee Meeting – June 25, 2014, 12:00 p.m.
 - Curriculum Committee Meeting – August 4, 2014, 12:00 p.m.
 - Finance/Facilities Committee Meeting – August 6, 2014, 11:00 a.m.
 - Personnel/Policy Committee Meeting – August 7, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – August 11, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

RECOGNITION

Mrs. Vicente introduced Andrew Long, Class of 2014, whose artwork was purchased for the permanent art collection in the District Office.

COMMITTEE REPORTS

- A. Finance – Mr. Portner reported the committee met on June 4. The committee discussed the budget and subsequent tax levy and other items on the agenda such as the tuition rates and food service budget.
- B. Facilities – Mrs. McAvoy reported there was no meeting held in June.

Minutes June 16, 2014

- C. Curriculum – Mrs. Davis reported at the last meeting the committee discussed textbooks for math and English to align with PA Common Core. Some texts will be digital which will complement the 1:1 initiative for next school year. They also discussed the agreement with EduLink, Inc. for the teacher evaluation portal and the math design collaborative with other middle and high schools in the county.
- D. Technology – Mr. Portner said the meeting is next week.
- E. Personnel – Mrs. Davis reported on the two new positions on the agenda that represent a reallocation of resources.
- F. Policy – Mrs. Seltzer reported the committee met on June 7. The policy on medications is on the agenda for approval and three other policies are listed for a first reading. Mr. Stem mentioned that changes to verbiage of PA Common Core reflect new Chapter 4 regulations regarding curriculum.
- G. Ad Hoc Development Advisory – Mrs. Reilly said no meeting was held.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported there is a meeting on June 19.
- I. Berks Career & Technology Center Board Report – Mr. Painter reported on the student recognition held by BCTC at the last meeting.
- J. Berks EIT Report – Mrs. Reese reported that the TCC meeting that was to be held was cancelled. Most of the meeting consisted of a discussion on the overcrowding in the current EIT offices.
- K. Wyomissing Area Education Foundation – Mrs. Davis mentioned on behalf of Mrs. Butera that the Toast season was very successful.

PUBLIC COMMENT

Mr. Valentin Rodriguez, Jr. criticized the Board for its at-large method of electing members because he feels it violates the 14th Amendment causing taxation without representation for residents of West Reading Borough.

Amy Miller expressed her appreciation in being appointed as Special Education Instructional Aide for the ESY program.

Minutes June 16, 2014

**SUPERINTENDENT'S
REPORT**

**A. CURRICULUM/
TECHNOLOGY**

Upon a motion by Mr. Painter, second by Mrs. McAvoy, the following Curriculum/Technology item was approved.

1. Approved two-year agreement with Edulink, Inc. for an electronic teacher evaluation portal.
Background information: This program will allow administrators and teachers to conduct the Observation/Supervision/Evaluation process electronically. It is designed specifically for Pennsylvania and meets all state requirements. The funding source of this two-year agreement will be through the Race to the Top grant. Funds will be drawn down, once the service is purchased from the Berks County Intermediate Unit.

Yeas: Davis, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Absent: Butera, Heinly

Nays: None. Motion carried.

**B. FINANCE/
FACILITIES**

Upon a motion by Mr. Portner, second by Mrs. Seltzer, the following Finance/Facilities items were approved.

Mr. Portner commented on the process that transpired throughout the year to bring the budget in under the 2.1% index increase allowed by law. Mr. Boyer said a lower than expected healthcare premium increase, reworking some salary expenditures, and lowering our expectations for state money for the Ready to Learn grant contributed to the reduction from the proposed 1.9% tax increase to 1.5%.

1. Adopted Final General Fund Budget for 2014-15 on form PDE-2028 as follows:

1000 Instruction.....	\$17,348,522
2000 Supporting Services.....	9,461,443
3000 Operation of Non-Instructional Services..	881,360
4000 Facilities, Acquisition & Construction ...	0
5000 Financing Uses.....	<u>3,921,412</u>
TOTAL GENERAL BUDGET EXPENSES..	\$31,612,737

5999 Budgetary Reserve	\$250,000
------------------------	-----------

2. Approved 2014 Annual Tax Levy Resolution.
Background information: The 2014 tax levy includes a real estate tax of 29.4887 mills on the assessed value of all real property taxable for school purposes, which is an increase of

Minutes June 16, 2014

1.5% from 2013. All other tax levies are unchanged from 2013.

3. Approved Homestead/Farmstead Resolution
Background information: PDE certified an amount of \$490,522.15 to be used for property tax reduction for 2014-15. The assessed value reduction that must appear as a homestead exclusion for each approved homestead is \$5,875. The real estate tax reduction amount applicable to each approved homestead for 2014-15 is \$173.27 which is an increase of \$5.37 from 2013-14.

Yeas: Davis, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Absent: Butera, Heinly

Nays: None. Motion carried.

The remaining Finance and Facilities items were opened for discussion. There were no questions or comments.

**C. PERSONNEL/
POLICY**

Upon a motion by Mrs. Seltzer, second by Mr. Painter, the following Personnel/Policy items were approved.

Mrs. Davis thanked the departing staff members for their service to the District.

Mrs. Vicente thanked Dr. Babb for serving as a point of contact in the transition between Principals over the summer at Wyomissing Hills Elementary.

1. APPROVED THE FOLLOWING NEW POSITIONS AND ACCOMPANYING POSITION GUIDES
 - a. Professional Staff
 - 1) Data Specialist
Background information: This position will develop and implement Response to Intervention instructional system to increase student achievement.
 - 2) S.T.E.M. Specialist
Background information: The S.T.E.M. (Science, Technology, Engineering, and Mathematics) Specialist will provide the necessary leadership and coordination to develop a K-12 interdisciplinary approach to S.T.E.M. Education.
2. RESIGNATION/TERMINATION
 - a. Administrative Staff
 - 1) **William Griscom, Jr.**, Director of Information

WYOMISSING AREA SCHOOL DISTRICT 2014-4779

Minutes June 16, 2014

Technology, resignation, effective June 30, 2014.

b. Professional Staff

- 1) **Cory Clark**, .25 Strings Teacher, WHEC, resignation, effective June 10, 2014.

c. Support Staff

- 1) **Otto Esenwein**, Van Driver, resignation, effective November 12, 2013, last day worked.
- 2) **Charles Hiestand**, Information Technology Intern, resignation, effective May 30, 2014.
- 3) **Karen Rapp**, Food Service Worker, JSHS, resignation, effective May 19, 2014.

3. LEAVE OF ABSENCE

a. Support Staff

- 1) **Pamela Anzulewicz**, Food Service Worker, JSHS, unpaid leave of absence June 2, 2014 to June 6, 2014, return to work on June 9, 2014.
- 2) **Joseph Ayala**, Custodian, WREC, Family Medical Leave, effective May 28, 2014 to June 6, 2014, return to work June 9, 2014.
- 3) **Linda Hettrick**, Custodial Foreperson, JSHS, unpaid leave of absence June 2, 3, 4, 5, 2014.

4. APPOINTMENTS

a. Professional Staff

- 1) **Colleen Reinecker**, Extended School Year (ESY) Program Coordinator, at a rate of \$32/hour not to exceed a total of 90 hours.
- 2) **Cara Frederick**, Speech and Language Pathologist, Extended School Year (ESY) Program effective June 24, 2014 to July 24, 2014 at a rate of \$32/hour not to exceed 9 hours/week.
- 3) **Tammy Sarangoulis**, Teacher, Extended School Year (ESY) Program effective June 24, 2014 to July 24, 2014 at a rate of \$32/hour not to exceed 12 hours/week, pending completion of employment requirements.
Background information: Ms. Sarangoulis is a certified Special Education teacher, has experience teaching in the special education environment, and has worked for the District in this capacity for the last three summers.
- 4) **Jennifer Ninetto**, Teacher, Extended School Year (ESY) Program effective June 24, 2014 to July 24, 2014 at a rate of \$32/hour not to exceed 12 hours/week.

Minutes June 16, 2014

Background information: Ms. Ninetto is a certified Special Education teacher and has experience teaching in the special education environment.

- 5) **Christa Greagori**, Teacher, Extended School Year (ESY) Program effective June 24, 2014 to July 24, 2014 at a rate of \$32/hour not to exceed 12 hours/week, pending completion of employment requirements.

Background information: Ms. Greagori is a certified Special Education Teacher and also holds a Certificate in Autism Education.

- 6) Approved the following teachers who will be working in the summer Extended School Year Program (ESY) Program, effective June 24, 2014 to July 24, 2014 at a rate of \$32/hour not to exceed 12 hours/week:

- a) **Lee Marie Gallagher**
- b) **Eileen John**
- c) **Greta Jones**
- d) **Christopher Miller**
- e) **Karen Ostrander**
- f) **Colleen Sagwitz**
- g) **Cynthia Watras**
- h) **Jodi Wirebach**
- i) **Christine Beidler (substitute)**
- j) **Cassandra Carfagno (substitute)**
- k) **Mary Reinert (substitute)**
- l) **Nicole Wentzel (substitute)**

- 7) Approved the following nurses who will be working in the summer Extended School Year Program (ESY) Program and Summer Reading Academy, effective June 23, 2014 to July 24, 2014 at a rate of \$32/hour not to exceed 15 ½ hours/week:

- a) **Sallyanne McNichol**
- b) **Denise Bononno (substitute)**

- 8) Approved the following teachers to work in the Summer Reading Academy Program effective June 23, 2014 to July 17, 2014 at a rate of \$32/hr., not to exceed 16 hours/week:

- a) **Brittany Siggins**

Background information: The entire list of Summer Reading Academy Program Teachers was approved by the Board on May 19, 2014. This additional teacher is required due to an increase in student

Minutes June 16, 2014

enrollment.

b) **Nancy Robinson (Substitute)**

c) **Andrea Kupiszewski (Substitute)**

- 9) Approved the following teachers who will be working in the Summer Safari Program effective June 30, 2014 to August 14, 2014 at a rate of \$32/hr. maximum 9 hours/week:

a) **Andrea Bensusan**

b) **BJ Dramby**

c) **Chris Kersikoski**

d) **Kristin Homan**

e) **Jennifer Mangold**

f) **Mike Miller**

g) **Dan Smith**

h) **Curt Minich**

i) **Keith Arnold**

b. Support Staff

- 1) **Robert Hennessey**, IT Support Specialist, District-wide, \$37,000/annually prorated for this fiscal year, effective June 17, 2014, pending completion of all employment requirements.
- 2) **Dharmendra Patel**, IT Intern, District-wide, \$10.50/hour, effective June 17, 2014, pending completion of all employment requirements.
- 3) **Kristin Homan**, Special Education Instructional Aide, Extended School Year Program (ESY), effective June 24, 2014 to July 24, 2014, \$10.92/hour, not to exceed 10 ½ hours/week.
- 4) **Amy Miller**, Special Education Instructional Aide, Extended School Year Program (ESY), effective June 24, 2014 to July 24, 2014, \$10.92/hour, not to exceed 10 ½ hours/week.
- 5) Approved the following personnel who will be working as Special Education Instructional Aides in the summer Extended School Year Program (ESY) Program, effective June 24, 2014 to July 24, 2014 at their regular rate of pay not to exceed 10 ½ hours/week:

a) **Kim Bressler**

b) **Zachary Frantz**

c) **Kelly Maillie**

d) **Cheryl Santoro**

e) **Robin Cosbey**

f) **Glenda Jarrett**

g) **Rebecca Sibbett**

h) **Geoffrey Osman**

i) **Holly Miller (Substitute)**

WYOMISSING AREA SCHOOL DISTRICT 2014-4782

Minutes June 16, 2014

j) **Karen Conklin (Substitute)**

6) Approved the following van drivers at their regular rate of pay for a shared maximum of 75 hours/week to transport students for the summer programs effective June 23, 2014 to August 14, 2014.

a) **Richard Cosgrave**

b) **Maritza Quinones Lopez**

c) **Arthur Rickenbrode**

5. ADMINISTRATOR ON ASSIGNMENT

a. **Dr. Corbett Babb**, Principal at WREC, to provide principal support at WHEC for summer 2014 at a stipend of \$5,000.

6. 2014-15 FALL ATHLETICS

Approved the 2014-15 Fall Athletic Coaches per the attachment.

7. APPROVED THE 2014-15 SUBSTITUTE RATES

a. Professional Staff Substitute Rates (See Attached)
b. Support Staff Substitute Rates (See Attached)

8. SUBSTITUTES

a. Professional Staff (Additions)
1) **Michele Biehl** (Teacher)
2) **Cristina Giampietro** (Teacher)
b. Support Staff (Addition)
3) **Glenda Jarrett** (Crossing Guard)

9. VOLUNTEERS

10. POLICIES

Second Reading and Adoption of the following policies:

210 Medications

210 Exhibit A – permission form

Yeas: Davis, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Absent: Butera, Heinly

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

OLD BUSINESS

Mr. Portner provided an update on negotiation on the teachers' contract. He read a statement outlining the Board's final and best offer at reaching a new contract for July 1, 2014. Through the mediator, the Board's

WYOMISSING AREA SCHOOL DISTRICT 2014-4783

Minutes June 16, 2014

negotiation committee was told WAEA would provide a written response to the offer as well as an alternative three-year salary proposal. To date that has not occurred. The final and best offer and supporting documents will be available on the website so the public can see that the Board has made a serious attempt to resolve all outstanding contract issues.

Mrs. Vicente mentioned that the debris on the tennis courts will be cleaned up as soon as possible.

NEW BUSINESS

None.

UPDATES FROM ORGANIZATIONS

None.

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mrs. McAvoy to adjourn at 6:36 p.m.

Board Secretary